

**Home-Start Cotswolds Limited**  
(A company limited by guarantee)

**Report and Financial Statements**  
**For the Year**  
**1 April 2014 - 31 March 2015**

Charity Number 1110632  
Company Number 05468592

## Home-Start Cotswolds Limited

### Reference and Administrative Information

Charity Name: Home-Start Cotswolds Limited

Charity Registration Number: 1110632

Company Registration Number: 05468592

Operational Office: 33 Coxwell St., Cirencester, Gloucestershire GL7 2BQ

### Trustees of the Management Committee:

Phil Tubbs	Chair
Tracey Seville	Treasurer
Anthony Jones	Company Secretary
Christine Hall	
Clare Baker	
Carolyn Ford	
Hilary Morris	
Kate Hicks Beach	
Katrina Harrison	

### External Advisors:

Sarah Smithson	Health Visitor
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### Company Secretary and Registered Office:

Anthony Jones

203 Alexander Drive, Cirencester, Gloucestershire GL7 1UH

### Independent Examiner:

Claire Owen ACCA

### Bankers:

National Westminster Bank Plc 32 Market Place, Cirencester, Gloucestershire GL7 2NU

**Home- Start Cotswolds Limited  
Income and Expenditure Account  
For the year ended 31 March 2015**

	2014- 2015	2013- 2014
<b>Income:</b>		
Grants	35000.00	39750.00
Restricted Funds	21000.00	19500.00
Donations and Subscriptions	9222.93	5899.26
HMRC Gift Aid	936.95	1009.64
Fundraising Events and Initiatives	11279.17	14126.90
Volunteers expenses returned as gifts	3510.17	4419.80
Trustees expenses returned as gifts	129.30	145.36
Interest earned on Reserve Account	24.80	24.99
Members Funds	1.00	4.00
	<b>81104.32</b>	<b>84879.95</b>
<b>Expenditure</b>		
Staff costs including N.I. & pensions	52683.80	67900.92
Staff travel/expenses/support	2504.30	1786.86
Volunteers travel/expenses and support	5964.04	7731.83
All training costs	1190.72	2163.00
Home- Start fee	1576.62	812.69
Office furniture/equipment	506.18	146.74
Office supplies	342.46	1393.80
Insurance	549.10	464.95
Utilities	3256.96	5879.55
Others (Advertising; publicity; fees; etc)	1317.63	733.00
Fundraising expenses	125.50	-
Accountancy Fees	300.00	300.00
Depreciation	62.50	-
	<b>70379.81</b>	<b>89313.34</b>
Net income/(expenditure for the period)	<b>10724.51</b>	<b>- 4433.39</b>
Balances Brought Forward	<b>76988.71</b>	<b>81422.10</b>
Balances Carried Forward at 31st March 2014	<b>87713.22</b>	<b>76988.71</b>

**Home- Start Cotswolds Limited**  
**Balance Sheet**  
**For the year ended 31 March 2015**

	Notes	2015	2014
<b>Tangible Fixed Assets</b>			
Plant and Machinery	2	187.50	0.00
<b>Current Assets</b>			
Debtors and Prepayments	3	3088.14	3428.04
Cash at Bank and in hand		86313.18	78124.51
<b>Net Current Assets</b>		<b>89401.32</b>	<b>81552.55</b>
Less Current Liabilities:			
Creditors	4	- 1875.60	- 4563.84
<b>Net Assets</b>		<b>87525.72</b>	<b>76988.71</b>
<b>Total Fixed Assets plus Net Assets</b>		<b>87713.22</b>	<b>76988.71</b>
<b>Funds</b>			
Unrestricted Funds	5	24275.39	16111.52
Contingency Funds (Reserves)		62037.79	62012.99
Income and Expenditure Account		1400.04	- 1135.8
<b>Shareholders' Funds</b>		<b>87713.22</b>	<b>76988.71</b>

For the year ended 31 March 2015 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

Directors (trustees) responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and preparation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by a meeting of the directors of the company on 12th May 2015 and signed on its behalf by:

Phil Tubbs

 22/6/15

Home- Start Cotswolds Limited (a company limited by guarantee)  
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2015

**1 Accounting Policies**

- a) These financial statements have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities (effective April 2008), Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities 2005.
- b) The accruals basis of accounting is used for income and expenditure.
- c) Income is recognised in the period in which the company is entitled to receipt income and is deferred only when the donor has specified that the income is to be expended in a future period . Such deferred income is recognised as a liability in the accounts.
- d) Any depreciation is calculated to write off the cost less estimated residual values of tangible fixed assests over their estimated useful lifes to the scheme. Any office equipment/furnishings etc are depreciated at 25% pa on the reducing balance method. Computers are depreciated fully over 3 years.

**2 Tangible Fixed Assets**

	2015	2014
Additions	250.00	0.00
Depreciation	62.50	0.00
Carry Forward	<u>187.50</u>	<u>0.00</u>

**3 Debtors and Prepayments**

	2015	2014
Debtors	2186.95	2478.07
Prepayments	901.19	949.97
	<u>3088.14</u>	<u>3428.04</u>

**4 Creditors: Amounts falling due within one year**

Trade creditors and accruals	1875.60	-
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- 5 Notional reserves are maintained at 75% of expenditure - £52,784.86 - during the year.

**6 Employees Remuneration**

Total remuneration for the year (excluding employer NI Contributions) amounted to £51,374.73.

Employers National Insurance (after Employment Allowance of £2,000) totalled £237.17

Employers Pension Contributions were £1,071.90

There are currently 5 part time employees.

**7 Officers Remuneration and Expenses**

None of the trustees nor any person connected with them has received or is due to receive any remuneration for the period directly or indirectly from the charity funds.

**8 Taxation**

The company is exempt from corporation tax on its charitable activities.