

Job Description – Group Worker

Job Title:	Group Worker
Location:	c/o Cirencester Baptist Church, Chesterton Lane, Cirencester GL7 1YE
Hours of work:	16 hours per week, term time only (TTO)
Salary:	NJC scale point 16, £30,518 pro rata
Responsible to:	Group Coordinator
Responsible For:	Group Volunteers

Purposes of the job

- To work with the Group Coordinator to plan a programme of group support.
- To deliver family group support across the Cotswolds.
- To manage volunteers supporting the group programme.
- To create and maintain partnerships with local agencies.
- To measure and report on family group outcomes.

Main Responsibilities

Supporting the work of Home-Start

- Promoting the work, ethos, and practice of Home-Start Cotswolds complying with policies and procedures in all aspects of work.
- Working with the Home-Start Cotswolds team to ensure the smooth running of groups.
- Complying with Home-Start Cotswolds' administration, monitoring, and financial systems.
- Contributing to and supporting the development of the Home-Start network locally, regionally, and nationally.

Supporting Families through Group Work

- Planning and facilitating Baby and Me postnatal groups across our area of operation.
- Planning and facilitating Reconnect groups (supporting the perinatal mental wellbeing of referred mums).
- Reviewing groups in line with monitoring requirements using outcome measurement tools.
- Building a referral base for the groups with statutory and local organisations.
- Receiving and evaluating referrals and undertaking home assessment visits where applicable.
- Providing appropriate and engaging resources and session content to encourage positive interaction between group members and between parents and their children.
- Managing group volunteers, providing induction, supervision, and support.
- Maintaining records and providing reports in accordance with Home-Start requirements.
- Implementing good safeguarding practice in all areas of work and undertaking designated responsibilities to safeguard and promote children's welfare.
- Managing the Reconnect creche.

Working in Partnership in the wider context

- Networking within the community to promote Home-Start group work.
- Engaging local organisations in contributing to the programme.
- Building links with statutory maternity, health visiting, and mental health services.
- Attending relevant community meetings as required.
- Sharing practice within Home-Start UK and the Home-Start Gloucestershire consortium as required.

The post holder may be required to undertake any other duties that fall within the nature of the role and responsibilities of the post as detailed above.

This post is subject to an enhanced DBS check and requires a driving licence and the use of a vehicle.

Home-Start is committed to safer recruitment practice as an important part of safeguarding and protecting children and vulnerable adults